







Loughborough University
Loughborough
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Private Landlord Advertising Services offered for 2012/13

PLEASE COMPLETE ALL AREAS MARKED IN RED AND CALCULATE GRAND TOTAL

Full name and address of Landlord/Agent		Total number of properties you wish to register with us	
ADVERTISING SERVICE			
<ul style="list-style-type: none"> ➤ Full marketing of property to 13,000 students ➤ Advertising on Studentpad including up to six photographs ➤ One or Two House property grading system ➤ Inclusion on Housing Lists available as handouts to all students at several University locations and at promotional events ➤ Inclusion on lists of available properties displayed in the Student Accommodation Centre ➤ Studentpad advert renewable every 2 months until property let ➤ Reminders when Gas and Electrical inspections are due 			
Breakdown of Costs	**Inc VAT	Number of properties	Total £
Grading Inspection and Administration Fee	£180.00		
Advertising Fee for first or only property			
One House Grade 	£156.00		
Two House Grade 	£132.00		
Advertising fee for second and additional properties			
One House Grade 	£144.00		
Two House Grade 	£120.00		
An inspection will need to be carried out to verify the property standard and grading criteria.			
<i>Please continue overleaf</i>			

*Fees inclusive of VAT at current rate of 20%

Assured Shorthold Tenancy Agreements (please include in total if required)			
Please supply me with a complete set of three standard Assured Shorthold Tenancy Agreements	£42.00		£

*Above rates apply to individual properties with 9 or less bedrooms. For larger properties or private halls, please contact us for details of costs.

Grand Total (Amount inc** VAT)	
Method of payment <i>(please note that application paperwork must be received before payment can be made and paperwork will not be processed until payment has been made)</i>	Please tick to confirm ✓
Cheque made payable to 'Loughborough University' enclosed	
Payment will be made by Credit/Debit card	

Signed:	
Date:	

FOR OFFICE USE ONLY			
<i>Date received</i>		<i>Cheque included</i>	Yes / No
<i>Form checked by</i>		<i>Inspection Arranged.</i>	Yes / No
<i>No. Prop forms Enc.</i>		<i>Inspection Comp</i>	Yes / No

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